

**VOWCHURCH GROUP PARISH COUNCIL**  
**Michaelchurch Escley, Newton, St Margarets, Turnastone, Vowchurch**

**Parish Councillors are summoned to attend the Annual Meeting of  
Vowchurch Group Parish Council  
to be held on Thursday 17<sup>th</sup> May 2018 following the Annual Parish Meeting in Vowchurch  
& Turnastone Memorial Hall  
Plans and correspondence can be seen from 7.15pm.**

**AGENDA**

**1. ELECTION OF CHAIRMAN**

To receive nominations and agree appointment of Chairman

**2. ACCEPT APOLOGIES FOR ABSENCE**

**3. RECEIVE DECLARATIONS OF INTEREST & CONSIDER ANY WRITTEN APPLICATIONS FOR DISPENSATION.**

**4. ELECTION OF VICE-CHAIRMAN**

To receive nominations and agree appointment of Vice-Chairman

**5. NOTICE OF REGISTRABLE INTERESTES** – To remind Councillors to update their Notice of Registrable Interests.

**6. RECEIVE REPORTS FROM:**

**6.1** Parish Council Chairman

**6.2** Ward Councillor Peter Jinman

**6.3** Local Police

**6.4** Lengthsman report and any new road defects

**7. ANNUAL REVIEW OF PARISH COUNCIL INSURANCE**

**8. ANNUAL REVIEW OF BANK MANDATE**

**9. ADOPT MINUTES OF THE PREVIOUS ORDINARY MEETING** – 19<sup>TH</sup> April 2018

**10. OPEN DISCUSSION** - For residents to raise local matters.

**11. CLERKS UPDATE**

**12. CONSIDER PLANNING**

**12.1 PLANNING CONSULTATION**

**Site:** Cae Garw, Newton St Margaret, Herefordshire. HR2 0QS

**Description:** Variation of a conditions 2 and 3 (S112825/F) amendments to wall facing and single storey rear extension.

**Application No:** 181253 **Grid Ref:** 333843:232064

**12.2 PLANNING RE-CONSULTATION**

**Site:** Chapel Cottage, Newton St Margarets, Herefordshire. HR2 0QN

**Description:** Proposed single storey extension to provide ancillary accommodation

**Application No.** 173682 **Grid Ref:** 334452:233254

**12.3 PLANNING CONSULTATION**

**Site:** Upper Fenbreed Farm, Newton St Margarets, Herefordshire. HR2 0QG

**Description:** Proposed replacement of an existing single storey rear extension to a two-storey rear extension.

**Application No:** 181249 **Grid Ref:** 333712:234373

Please view planning applications at <http://www.herefordshire.gov.uk/searchplanningapplications>

**13. FINANCE**

**13.1** Confirmation of bank balance - £12,553.69 Statement Sheet No. 120 issued 17<sup>th</sup> April 2018.

**13.2** Consider payment to Mrs Linda Cowles April 2018 Clerk's hours and £11.52 stamps and £35.05 plus VAT computer ink.

- 13.3** Consider payment to Mr T Griffiths, invoice no. TGC0367 for March 2018 (3) specific works of £764.00 plus VAT, invoice no. TGC0368 for March 2018 (4) specific works of £450.00 plus VAT and invoice no. TGC0281 for April 2018 (1) of £364.00 plus VAT
- 13.4** Consider payment to HALC for affiliation and subscription fees 2018-19 of £417.02 plus VAT.
- 13.5** Receive quarterly finance working group report.
- 14. GDPR** – Receive overview and agree adopting following policies:
- 14.1** Privacy Policy
- 14.2** General Privacy Notice
- 14.3** Privacy Notice for Staff, Councillors and Role Holders
- 14.4** Personal Data Management & Audit Policy
- 14.5** Consent Form
- 14.6** Subject Access Statement
- 14.7** Subject Access Request
- 15. LENGTHSMAN CONTRACT BETWEEN HEREFORDSHIRE COUNCIL AND PARISH COUNCIL 2018-19 -**  
Agree to sign contract for 2018-19.
- 16. – DEFINITIVE MAP MODIFICATION ORDER, WILDLIFE AND COUNTRYSIDE ACT 1981** -To receive update from correspondence received on 24<sup>th</sup> April 2018 regarding Notice of Modification Order.
- 17. WEBSITE** – Agree Neighbourhood Plan section update.
- 18. JUNE NEWSLETTER** – Agree items for the June newsletters.
- 19. NOTE THE CORRESPONDENCE SHEET**
- 20. RAISE MATTERS FOR THE NEXT ORDINARY PARISH COUNCIL MEETING** – Thursday 21<sup>st</sup> June 2018 at 7.30pm in Newton Church Room

*Linda Coules*, Parish Clerk

11/05/18