

**VOWCHURCH GROUP PARISH COUNCIL**  
**Michaelchurch Escley, Newton, St Margarets, Turnastone, Vowchurch**

**Minutes of the Vowchurch Group Parish Council meeting held on  
 Thursday 19<sup>th</sup> July 2018 at 7.30pm in Vowchurch & Turnastone Memorial Hall.**

**PRESENT** – Mr P Mason (Chairman), Mr A Picton, Mr E Williams, Mr T Williams, Mr S Cole, Ms E May and Mr K Hortin.

**IN ATTENDANCE** – Ward Councillor Peter Jinman and Mrs L Cowles (Clerk)

**1. ACCEPT APOLOGIES FOR ABSENCE** – Mr R Lloyd and Mr H Franklin

**2. RECEIVE DECLARATIONS OF INTEREST & CONSIDER ANY WRITTEN APPLICATIONS FOR DISPENSATION**  
 – There were no declarations of interest or written requests for dispensation.

**3. ADOPT MINUTES OF THE PREVIOUS ORDINARY MEETING** – 21<sup>ST</sup> June 2018 – The minutes were signed as a true and accurate record.

**4. OPEN DISCUSSION** – No members of the public attended the meeting therefore no specific points were raised.

**5. REPORTS**

**5.1 Local Police** – The local police were unable to attend the meeting

**5.2 Ward Councillor** – Ward Councillor Jinman reported that planning applications in the area have increased mainly for extensions and development of farm buildings. He reiterated that the Parish Council should advise him of any concerns they have regarding planning applications which he would then discuss with the planning department. Ms May queried whether the planners actually took any notice of the adopted neighbourhood development plan? Councillor Jinman advised that neighbourhood development plans were used as a guidance only and any submitted comments regarding planning should always include your neighbourhood plan policies.

The state of the roads in the area continue to be a major issue. He has recently joined the Locality Steward for a 'drive round' logging every pothole and emptying gullies etc. Potholes continue to be a problem with the grading system and Herefordshire Council are putting together a working group to review the process. Areas being looked at include Riparian Ownership and more use of the velocity patching machine. Many C & U roads were not designed for use by such large vehicles and drainage seems to be a fundamental problem. Some progress has been made in the area with re-surfacing and patching.

Funding for museums and the archive services continue to be stretched with approximately 70% of the budget being used on statutory funding.

**5.3 Lengthsman report** – Mr T Griffiths was unable to attend the meeting. The Clerk advised Councillors that the next maintenance day was scheduled for Tuesday 24<sup>th</sup> July, he will be working in the Newton and St Margarets area. Works carried over from last year have now been completed apart from the grips on the U75015 which will be completed once vegetation has died back. Additional jobs were completed as an alternative as per information supplied to Councillors on 18<sup>th</sup> July. Mr Hortin reported that the pothole outside the Kings Arms in Michaelchurch Escley has still not been repaired. It was agreed that the Clerk would re-report.

Mr P Mason has met with the Locality Steward to discuss the issues raised at the June meeting on the U75402 (Vowchurch Common road). It was agreed that the Lengthsman would reinstate some of the verges on the edge of the road. The Locality Steward would then monitor this area.

**6. CLERKS UPDATE** – Planning permission has been granted for planning application 181850, Ty Caradog Farm, application 181529, Poston Court, application 181897, Long Meadow. Prior approval is not required for planning application 182257, Ponty-Pinna and application 182427, Wern Willan Farm. Herefordshire Councils 2019/20 budget consultation runs until 21<sup>st</sup> September.

Mr Hortin has been unable to contact anybody regarding the larger noticeboard at Michealchurch Escley, it was agreed that the Clerk would contact Hereford Holidays to enquire if they knew the owner.

## 7. CONSIDER PLANNING

### 7.1 PLANNING CONSULTATION

**Site:** Long Meadow, Vowchurch Common Road, Vowchurch, Herefordshire. HR2 ORL

**Description:** Proposed single storey front extension and one rear rooflight window.

**Application No:** 181897 **Grid Ref:** 336614:236956

**Comments sent to Herefordshire Council on 26<sup>th</sup> June 2018 were noted**

### 7.2 PLANNING - ALL OTHERS – PRIOR APPROVAL – No comments being accepted

**Site:** Ponty- Pinna, Vowchurch, Herefordshire. HR2 OQE

**Description:** Proposed agricultural building.

**Application No:** 182257 **Grid Ref:** 337511:235613

### 7.3 PLANNING – ALL OTHERS – PRIOR APPROVAL – No comments being accepted

**Site:** Wern Willan Farm, Michaelchurch Escley, Herefordshire. HR2 OJY

**Description:** Application for prior notification for an agricultural building to cover existing manure store.

**Application No:** 182427 **Grid Ref:** 331980:236651

### 7.4 PLANNING – ALL OTHERS – PRIOR APPROVAL – No comments being accepted.

**Site:** Dolward Farm, Cothill Farm Road, Vowchurch, Herefordshire. HR2 ORE

**Description:** Application for prior notification of an agricultural building for use as a covered handling area.

**Application No:** 182428 **Grid Ref:** 33335:236417

### 7.5 PLANNING PERMISSION GRANTED

**Site:** Upper Fenbreed Farm, Newton St Margarets. HR2 OQG

**Description:** Proposed replacement of an existing single storey extension to a two storey rear extension

**Application No:** 181249 **Grid Ref:** 333712:234373

### 7.6 PLANNING PERMISSION GRANTED

**Site:** The Grove Farm, Michaelchurch Escley, Herefordshire. HR2 OPT

**Description:** Construction of a portal framed building. To provide a covered manure store to prevent effluent waste run off contaminating existing water courses.

**Application No.** 181717 **Grid Ref:** 331077:235029

### 7.7 PLANNING PERMISSION GRANTED

**Site:** New Barns Farmhouse, Michaelchurch Escley, HR2 OJP

**Description:** Construction of a 22m long x 10.25m wide portal building on the footprint of an existing open clamp. To provide a covered manure store to prevent effluent waste run off contaminating existing water courses.

**Application No:** 181716 **Grid Ref:** 330953:233953

### 7.8 AGRICULTURAL & FORESTRY BUILDINGS & OPERATIONS – PRIOR APPROVAL IS NOT REQUIRED

**Site:** Graig Farm Barn, Middle Maescoed, Newton St Margarets HR2 OQY

**Description:** Prior notification of agricultural or forestry development – proposed building.

**Application No:** 182118 **Grid Ref:** 334855:234046

## 8. FINANCE

**8.1** Confirmation of bank balance - £15059.30 Statement Sheet No. 122 issued 17<sup>th</sup> June 2018.

**8.2** Receipts – £968.33 – Lengthsman claim 2017/18 and £800.60 VAT reclaim

**8.3** Payment to Mrs Linda Cowles for June 2018 Clerk's hours and £34.83 plus VAT ink cartridge – **payment agreed.**

- 8.4** Payment to Mr T Griffiths, invoice no. TGC0466 for Roads account June 2018 (1) of £364.00 plus VAT – **payment agreed.**
- 8.5** Payment to SLCC for annual membership of £84.00 – **payment agreed.**
- 8.6** Payment to Chris Haywood Associates, invoice no. 3592 of £260 for internal audit 2017/18 – **payment agreed.**
- 8.7** Finance Working Group Report – The quarterly report had been distributed to Parish Councillors prior to the meeting. The spreadsheets, invoices and PAYE payments had been checked at the quarterly meeting and were all in order.
- 9. RECEIVE & CONSIDER CORRESPONDENCE RECEIVED FROM LOCAL RESIDENT** – Further correspondence had been received from a local resident regarding the diversion of footpaths VO53 and VO57 in Vowchurch. This asked the Parish Council to explain why the proposed alternative route was unacceptable. The Parish Council noted that it had already made its position clear in relation to the proposed change in route after discussion with local residents. Mr Hortin wondered how the Parish Council had responded to proposals for footpath diversions in the past. It was noted that in general there was a reluctance to support changes to footpaths both by the Parish Council and Herefordshire Council. Members recalled one example where changes had been supported for safety reasons. It was agreed that the Clerk should respond to the latest email by explaining that the Parish Council had already made its views clear about the value of continuing to reflect the historic route and saw no reason to continue to restate its position. The Council approved the draft response that had been circulated.
- 10. STANDING ORDERS** – The revised Standing Orders 2018 were approved for adoption.
- 11. WEBSITE** – The parish council has previously considered hosting the new website themselves through Wyenet rather than using GV Webdesign. Wyenet had previously quoted approximately £49 per year to do this. The Clerk has requested an updated quote from them which whilst they do have a ‘Starter’ package for that figure they would recommend a slightly better package at £99 per year as it is much more secure. As GV Webdesign are local and charge a standard rate of £100 it was agreed to continue to use their services. The Council discussed a suggestion from the Clerk to have a new name for the website to refer directly to Vowchurch Parish Council. It was agreed that the Clerk and Chairman would produce some proposals for the next meeting, including costs involved.
- 12. TURNASTONE COURT** – There are still concerns regarding Turnastone Court. There is a large hardcore area with a number of vehicles parked on the premises along with the continued siting of a mobile home. The Parish Council would like to know whether planning is required for the mobile home and hardcore area and is a business being run from the premises? It was agreed to contact the Enforcement Officer at Herefordshire Council for further advice.
- 13. AUGUST NEWSLETTER** – C1206 resurfacing, Data Protection Regulations on website, noticeboards refurbished, Parish Councillor vacancies.
- 14. NOTE THE CORRESPONDENCE SHEET** – The correspondence sheet was noted.
- 15. RAISE MATTERS FOR THE NEXT ORDINARY PARISH COUNCIL MEETING** – Thursday 16<sup>TH</sup> August at 7.30pm in Newton Church Room – Website.

The Chairman declared the meeting closed at 2050

Signed.....

Dated.....