**VOWCHURCH GROUP PARISH COUNCIL**

**Michaelchurch Escley, Newton, St Margarets, Turnastone, Vowchurch**

**Parish Councillors are summoned to attend the Annual Meeting of**

**Vowchurch Group Parish Council**

**to be held on Thursday 16th May 2019 in Vowchurch & Turnastone Memorial Hall**

**Plans and correspondence can be seen from 7.15pm.**

**AGENDA**

1. **ELECTION OF CHAIRMAN**

To receive nominations and agree appointment of Chairman

1. **DECLARATION OF ACCEPTANCE OF OFFICE –** All elected Councillors to sign declaration of acceptance of office.
2. **ACCEPT APOLOGIES FOR ABSENCE**
3. **RECEIVE DECLARATIONS OF INTEREST & CONSIDER ANY WRITTEN APPLICATIONS FOR DISPENSATION.**
4. **ELECTION OF VICE-CHAIRMAN**

To receive nominations and agree appointment of Vice-Chairman

1. **NOTICE OF REGISTRABLE INTERESTES –** To reminds Councillors to update their Notice of Registrable Interests.
2. **CODE OF CONDUCT –** To agree adoption of Herefordshire Councils (May 2018) Code of Conduct.
3. **RECEIVE REPORTS FROM:**
   1. Ward Councillor Peter Jinman
   2. Local Police
   3. Lengthsman report and any new road defects
   4. Footpaths officer report
4. **PARISH COUNCIL INSURANCE –** Receive renewal quotes for policy from 1st June 2019.
5. **ANNUAL REVIEW OF BANK MANDATE**
6. **FINANCIAL WORKING GROUP –** To agree finance working group members for 2019-20.
7. **ADOPT MINUTES OF THE PREVIOUS ORDINARY MEETING** – 18TH April 2019
8. **CLERKS UPDATE**
9. **CONSIDER PLANNING**
   1. **PLANNING CONSULTATION**

**Site:** The Old house, Vowchurch, Herefordshire. HR2 0RB

**Description:** (Retrospective) Full permission for material change of use of land

from agricultural to garden land with earth bund.

**Application No:** 191275 **Grid Ref:** 336192:236366

* 1. **PRIOR APPROVAL IS NOT REQUIRED**

**Site:** Castle Ibo Farm, Newton St Margarets. Herefordshire

**Description:** Proposed change of use of an agricultural building to residential house.

**Application No.** 190915  **Grid Ref:** 332675:235401

*Please view planning applications at*[*http****:****//www.herefordshire.gov.uk/searchplanningapplications*](http://www.herefordshire.gov.uk/searchplanningapplications)

1. **FINANCE**

**15.1** Confirmation of bank balance - £12,553.69 Statement Sheet No. 120 issued 17th April 2018.

**15.2** Consider payment to Mrs Linda Cowles April 2019 Clerk’s hours and £???? For stamps

**15.3** Consider payment to Mr T Griffiths, invoice no. TGC0736 for March 2019 (2) of £364.00 plus VAT and invoice no. TGC0760 for April 2019 (1) of £364.00 plus VAT

1. **LENGTHSMAN CONTRACT BETWEEN HEREFORDSHIRE COUNCIL AND PARISH COUNCIL 2019-20 -** Agree to sign contract for 2019-20.
2. **PARISH COUNCIL VACANCIES**
3. **JUNE NEWSLETTER –** Agree items for the June newsletters.
4. **NOTE THE CORRESPONDENCE SHEET**
5. **RAISE MATTERS FOR THE NEXT ORDINARY PARISH COUNCIL MEETING** – Thursday 20th June 2019 at 7.30pm in Newton Church Room

Linda Cowles, Parish Clerk

10/05/19